

## Short-Term Stay Program for the 2017 academic year

Globalization Promotion Office  
Faculty of Engineering  
Gifu University

### 1. Outline of Short-Term Stay Program

The Faculty of Engineering at Gifu University accepts international students for a short term from our partner universities. This program provides them with valuable opportunities to conduct supervised research in a laboratory at Gifu University.

### 2. Qualification

- (1) Applicants should be enrolled as a full-time student at our partner universities and continue their study to pursue a degree at their affiliated universities after this program.
- (2) Applicant's GPA earned in the previous academic year should be higher than 2.30 on a 3.00 scale. If the GPA is between 2.00 and 2.30, the student is required to submit a self-recommendation form as a supplement.
- (3) Applicants are expected to be interested in Japanese culture and willing to actively interact with Japanese students at Gifu University.

### 3. Application Documents

- (1) Gifu University Short-Term Special Research Project Trainee Application Form (Form A)
- (2) Request Form for Short-Term Special Research Project Trainee (Form B)
- (3) Certificate of enrollment issued by your university
- (4) Your transcript in English for the last academic year issued by your university
- (5) Recommendation letter from your academic advisor
- (6) Your photo data (JPEG file)
- (7) Copy of your passport photo page
- (8) Self-Recommendation Form (JASSO Form L-2)

\*Please attach this form only if  $2.00 \leq \text{your GPA} < 2.30$ .

### 4. Application Forms Submission Deadline

Please submit application forms at least 2 months prior to the first day of your visit to Gifu University in the program. Application submitted later than that may be refused.

### 5. Financial Support

The student accepted for this program will be entitled to the scholarship offered in the amount of 80,000 JPY/month.

### 6. Insurance

Students will be insured by the “*Disaster and Accident Insurance for Student Education and Research*” (during their stay in Gifu University). However, students are responsible for purchasing their own “overseas travelers' personal accident insurance”, which covers any injuries and diseases resulting from non-research related activities.

### 7. Contact

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